

IRA Transfer Instructions

Form Purpose	Use this form to request a direct transfer of cash and/or assets from another IRA custodian to your Fortis Bank IRA account.
Assistance	Please email iraservices@fortisbankus.com . We are available 9:00 a.m. to 5:00 p.m. MT, Monday through Friday.
Instructions	<p>Before You Submit This Form:</p> <ul style="list-style-type: none"> • Liquidate any non-cash assets that are not being transferred in-kind. Fortis Bank cannot accept publicly traded securities. • Confirm with your current IRA custodian whether an ink-signed original or medallion signature guarantee are required, or if a certified digital signature is acceptable.
Fees	<p>The following fees may apply to this transaction:</p> <p>\$15.00 Inbound wire fee.</p> <p>\$75.00 Re-registration of non-cash asset in-kind.</p> <p>Fees will be debited from the IRA. Please refer to the current Fortis Bank <i>IRA Custodial Fee Schedule</i> for details.</p>
Timelines	<p>Transfers of cash can take from 5 to 30 business days, depending on the responsiveness of the current custodian.</p> <p>Transfers of assets-in-kind may take from 2 to 10 weeks.</p>
Important Notes	<p>IRA transfers must be initiated by the receiving custodian (Fortis Bank).</p> <p>An IRA-to-IRA transfer is non-taxable and may include cash or non-traditional assets in-kind like real estate or non-public stock. Fortis Bank cannot accept the transfer of publicly traded securities.</p> <p>Transfers must be between accounts with the same tax-type, such as Roth to Roth or Traditional to Traditional. The account owner must also be the same on both accounts, except for transfers to an ex-spouse per a divorce decree. You may transfer an inherited IRA, so long as the receiving account is also an inherited IRA with the same original account owner.</p> <p>Do not use this form to request a rollover from a Qualified Employer Plan. Initiate a rollover request with your current plan administrator and submit a <i>Rollover Certification</i> form to document the deposit to your Fortis Bank IRA.</p>

Delivery Instructions			
Secure Upload: https://fortisbankus.com/secure-upload	Regular Mail: Fortis Bank Attn: Funding PO Box 217270 Salt Lake City, UT 84171	Overnight Mail: Fortis Bank Attn: Funding 6975 Union Park Ave. Suite 180 Midvale, UT 84047	Fax: 720-616-4030



Helpful to Know. Use this form to request a direct transfer of cash and/or assets from another IRA custodian to your Fortis Bank IRA account.

Before you submit this form. Contact your current custodian to:

- Liquidate any non-cash assets that are not being transferred in-kind.
- Confirm whether an ink-signed original or medallion signature guarantee are required, or if a certified digital signature is acceptable.

DO NOT USE this form to request a rollover from a Qualified Employer Plan. Initiate a rollover request with your current plan administrator and submit a *Rollover Certification* form to document the deposit.

1: Account Owner		Full Name	
		Email Address	Daytime Phone
		Fortis Account Number	Social Security Number (last 4)
2: Current Custodian Information The account that assets are being transferred from.		Custodian Name	
		Custodian Address	
		Account Number	Phone
			Fax
		IRA Type	
		Traditional IRA	Roth IRA
		SEP IRA	SIMPLE IRA
		Inherited Account? If yes, deceased account holder full name	
		Yes	
3: Transfer Details Liquidation request must be initiated with your current custodian prior to transferring.		Complete - All cash and assets in-kind. Close account. Partial - List asset(s) in the required section below.	
		Asset Description (cash, LLC, real estate, etc.)	
		Amount (All, # of shares, or value)	
		Cash	
4: Transmit Options How would you like this request sent?		Fax (default) First Class USPS Mail Overnight (\$30 fee) <u>Physical Address Required</u>	



5: Delivery Method

How would you like your custodian to deliver cash/assets to Fortis?

Wire to:

Bank: Fortis Bank
 Address: 6975 Union Park Avenue
 Suite 180
 Midvale, UT 84047
 Routing/ABA: 107006428
 Credit Account: 1010054813
 Account Name: Fortis Bank
 Further Credit/Memo: FBO {Client Name & Account #}

Check payable to:

Fortis Bank FBO {Account Owner} {IRA Type}
 i.e. **Fortis Bank FBO John Public Roth IRA**

Put Account# in memo field.

Send to regular mail or overnight address listed below.

6: Medallion Signature Guarantee

Special certification stamp guaranteeing your signature.
 Check with your current custodian to determine if a medallion is required.

7: Signature

By signing below, I certify that the information on this form is true and correct to the best of my knowledge, and that Fortis Bank and the releasing custodian may rely on the information provided. I acknowledge that I am solely responsible for ensuring this is an eligible transfer per IRS rules. I understand that, as a passive custodian, Fortis Bank does not provide tax, legal, or investment advice, and that I should seek guidance from a competent advisor regarding such matters. I agree to indemnify and hold harmless Fortis Bank from any consequences related to this transfer.

Signature



Date

A **hand signature** is required by most custodians. Digital signatures/stamps may be rejected, resulting in delay.

FOR OFFICE USE ONLY: Acceptance of Receiving Custodian

Fortis Bank accepts the appointment as successor custodian on behalf of the depositor and requests the transfer and/or liquidation of assets as instructed above.

Authorized Signature

Date

Delivery Instructions
Secure Upload:

<https://fortisbankus.com/secure-upload>

Regular Mail:

Fortis Bank
 Attn: Funding
 PO Box 217270
 Salt Lake City, UT 84171

Overnight Mail:

Fortis Bank
 Attn: Funding
 6975 Union Park Ave.
 Suite 180
 Midvale, UT 84047

Fax:

720-616-4030

